

**McLean Psychiatric Services LLC**  
1307 Dolley Madison Blvd Ste 3C  
McLean, VA 22101  
Phone: (703) 336-2406 Fax: (703) 646-7584

### **Text Messaging (SMS) Privacy Policy**

McLean Psychiatric Services LLC ("we," "us," or "our") is committed to safeguarding your privacy and ensuring the protection of your personal information. This Text Messaging (SMS) Privacy Policy outlines our practices regarding the collection, usage, and sharing of information when you opt to communicate with us through text messaging (SMS).

#### **Information We Collect:**

When you opt to use our text messaging (SMS) service, we may collect the following information:

- **Phone Number:** We collect your phone number to communicate with you. You have the option to consent to send and receive text (SMS) messages in addition to phone calls. Your preference will be confirmed through an electronic consent form sent to you after our initial contact and conversation on the phone.
- **Message Content:** We collect the content of your text messages to communicate with you about your appointments, provide information, and respond to your inquiries.

#### **How We Use Your Information:**

- Communicate with you about your appointments (i.e. appointment scheduling and reminders).
- Provide updates about our practice (i.e. notices regarding provider availability).
- Respond to your inquiries (i.e. requests and questions for the provider).

#### **Sharing of Your Information:**

We do not share, sell or rent your information, including SMS consent or contact information, with third parties.

#### **Your Choices:**

- **Preference Change:** You can change your communication preferences at any time by contacting us directly by phone or SMS text message.
- **Opt-Out:** You can opt out of receiving SMS text messages from us at any time by replying "STOP" to any message. You will receive a confirmation message that you have been unsubscribed.
- **Help:** For assistance with text messaging, reply "HELP" to any message or call us at 703-336-2406.

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**Data Security:**

We would like to assure you that we highly value your privacy when it comes to SMS communication. Any consent you provide for receiving SMS notifications, reminders, or updates is solely used for communicating important information related to our services. Rest assured that, except required by law, we do not share your phone numbers or SMS consent with any third parties.

**Changes to this Policy:**

We may update this SMS Privacy Policy from time to time. If we make material changes, we will notify you by SMS or by posting the updated policy on our website.

**Contact Us:**

If you have any questions or concerns about this Text Messaging (SMS) Privacy Policy, please call us at 703-336-2406.

**Disclaimer:**

Message and data rates may apply.

**I consent to receive and send text / SMS messages to and from McLean Psychiatric Services LLC:**

YES      NO

**Name:**

**Phone Number:**

**Signature:**